

**KSHC Board of Directors Meeting
Meeting Minutes
June 21, 2018**

Members in Attendance: *Chiquita Miller, Marcee Binder, Beth Waddle, Debra Fester, Joyce Stockham, Emily Wagner, Donna Garwood, Sierra Jackson*

Non-Members in Attendance: *Natasha Derakhshanian and Kate Watson*

Members not in Attendance: *Denny Bender, Mike Lynam, Tamela Carter*

- I. Call to Order & Welcome – *Marcee Binder called the meeting to order at 11:05am.*
- II. Welcome to New Board Members – *Marcee introduced and welcomed Debra Fester and Tamela Carter.*
- III. Adoption of Consent Agenda – Marcee Binder, Chair
 - a. Agenda for 6/21/18
 - b. Board Meeting Minutes from 4/19/2018
 - c. Executive Committee Meeting Minutes for 5/17/18*Beth Waddle moved to approve the consent agenda. Dona Garwood seconded. M/S/C*
- IV. Board Nominations – Marcee Binder
 - a. Sarah Robinson – *Joyce Stockham moved to approve Sarah Robinson as a Board Member. Beth Waddle seconded. M/S/C*
- V. KSHC & CoC Overview – Kate Watson & Natasha Derakhshanian
In preparation for strategic planning, Kate and Natasha shared a visual representation of the relationship between KSHC and the Balance of State Continuum of Care and led a discussion regarding the need for clearly defined responsibilities of each party. Each also briefly reviewed their ongoing responsibilities.
- VI. Needs Assessment & Strategic Planning Update – *Kate Watson requested that Board Members requiring travel assistance/reimbursement contact her.*
 - a. Strategic Planning Evening Session – July 30th 6:00-8:00pm – Restaurant TBD
 - b. Strategic Planning Full Day Session – July 31st 8:00 – 4:30 (Refreshments & Lunch Provided)
- VII. Conference Update – *Kate Watson reported that all of our sessions are full as of this week. The KHRC Administrative Assistant has been very helpful with the legwork. Jill Wheeler volunteered to coordinate the silent auction to benefit KHRC. The Conference will be held Sept 12-14 at the Plaza Hotel in Topeka.*
 - a. Marion Nichols Award – *Beth Waddle reported that the information page with the nomination form will be ready for distribution by the end of the week and asked staff and Board Members to share with appropriate audiences.*
- VIII. Finance Update – Emily Wagner, Treasurer

- a. KSHC Profit & Loss Statement – *Emily Wagner reported that no Profit and Loss statement was prepared for this meeting due to the fact that there has been no substantial change since the last meeting and report.*
- IX. Other – *Kate reported that the benefit concert was poorly attended and that fundraising efforts will be included in the strategic planning meeting in July.*
- X. Adjourn – *Emily Wagner moved to adjourn. Joyce Stockham seconded. M/S/C Meeting adjourned at 12:20pm.*