



KANSAS STATEWIDE HOMELESS COALITION

Safe, appropriate and affordable housing for Kansans

**KSHC Board of Directors
April 19, 2018 11:30-1:30
Lawrence, KS**

Meeting Minutes

Members in Attendance: *Denny Bender, Marcee Binder, Donna Garwood, Mike Lynam, Chiquita Miller, Beth Waddle, Emily Wagner*

Non-Members in Attendance: *Kate Watson and Natasha Derakhshanian*

Members not in Attendance: *Sierra Jackson and Joyce Stockham*

- I. Call to Order & Welcome – *Marcee Binder called the meeting to order at 11:53am.*
- II. Welcome to New Board Members – *Donna Garwood and Mike Lynam*
- III. Adoption of Consent Agenda
 - a. Agenda for 4/19/18
 - b. Board Meeting Minutes from 2/15/2018
 - c. (Executive Committee Meeting Minutes for 3/15/18 currently unavailable)*Denny Bender moved to accept the consent agenda. Beth Waddle seconded. M/S/C*
- IV. CoC Update – *Natasha Derakhshanian, CoC Program Coordinator*
 - a. CoC Meeting Minutes from 4/4/18 attached*Natasha Derakhshanian provided an update regarding COC activities.*
 - *The COC is currently reviewing HUD Notice CPD-17-11 regarding utilities, which affects several of our grantees.*
 - *The eight regions are all operating, though the North East Region is currently looking for a Regional Coordinator to replace Flora Lewis.*
 - *The HMIS Committee is currently writing an evaluation policy for evaluating the HMIS system in order to be able to evaluate our HMIS system per HUD requirements.*
 - *Refresher HMIS trainings will be provided for users this spring.*
 - *Natasha has entered the Point In Time (PIT) information and the committee is currently working on the Housing Inventory Count information. This information should all be submitted by the HUD deadline.*
 - *There is currently an effort to implement the SOAR (SSI/SSDI Outcomes, Access and Recovery) Program implemented statewide. The COC will host a kickoff training with representatives from each of the eight regions.*
 - *KDADS is requesting funds to be available for a housing pilot and we are hoping that at least one site will be in our COC area. Natasha has provided information to KDADS to assist them in identifying potential locations.*

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- V. Finance Update
- a. KSHC Profit & Loss Statement (No substantial change)
Emily Wagner presented the Profit and Loss Statement. Kate reports that she's still working on sorting out a few Quickbooks issues.
- VI. Conference Update
- a. Conference Fee Discussion
KHRC is offering the COC \$5,000 in discounts for registrants this year. Beth Waddle moved to assign the first 50 conference registrants a \$100 discount. Emily Wagner seconded. M/S/C Kate will investigate the possibility of finding additional funds to make scholarships available through the KSHC budget.
- VII. Board Survey Results – *Kate requests that Board Members fill out the survey she emailed out with the agenda and return it to her.*
- VIII. Fundraising Update; Piano Concert
- a. Concert Advertisement – *Natasha gave an update regarding the event Sunday, May 6th. Tickets are \$20 each.*
- IX. CoC Member Dues Discussion – *Tabled.*
- X. Board Nominations – Marcee Binder
- a. Tamela Carter – *Mike Lynam moved to approve Tamela Carter as a Board Member. Denny Bender seconded. M/S/C*
 - b. Debra Fester – *Mike Lynam moved to approve Debra Fester as a Board Member. Chiquita Miller seconded. M/S/C*
- XI. Needs Assessment Update – *Marcee Binder updated. Amazing Traditions is currently compiling information for the first region and, once approved, will use this as a template for other regions. Kate reports that the data from the Needs Assessment will be used in Strategic Planning.*
- XII. Homeless Awareness Day – Legislative Resolution – *Kate Watson has been working with the Low Income Housing Coalition to identify ways to educate our local legislators. Information from our Needs Assessment and Strategic Planning will be included in efforts to compile a resolution to present to legislators.*
- IX Other –
- *Kate reports that Strategic Planning will be held July 30th and 31st.*
 - *Kate and Natasha plan to make a presentation at the June Board meeting regarding their responsibilities related to HUD, KDADS and the COC. The June meeting will likely be scheduled to be a longer meeting.*
- X Adjourn – *Beth Waddle moved that we adjourn. Mike Lynam seconded. M/S/C Meeting adjourned at 1:35pm.*

Submitted by Beth Waddle, Vice Chair.