

Kansas Statewide Homeless Coalition  
Monthly Board Meeting and Retreat  
March 19, 2014

*Board Members Present:* Donnie Gross, Jill Jacoby, Jay Preston, Joyce Schau, and Brad Schmidt  
*Board Members Absent:* Chris Bailey, Heather Davis, Tate Toedman, Erick Vaughn, Jill Wheeler  
*Ex-Officio Members Present:* Dani Dresslar, Christy McMurphy, Joyce Stockham, Beth Waddle, and Emily Wagner  
*Staff:* Melena Levi-Kauffman

Meeting was called to order at 10:06 a.m. followed by introductions.

The minutes of the February Board meeting as well as minutes from email polls October 18, 2013, January 17, 2014, and March 6, 2014 were reviewed. Jay made the motion to accept the minutes which Brad seconded. The motion passed.

Joyce provided the treasurer's report for January - February. The balance in the Premier Plus checking account as of the end of February is \$19,484.27. Our accountant, CBIZ, will prepare our IRS Form 990 for the fiscal year 2013. This is due by May 30, 2014. It is time for a review of our financial reports. Bids will be solicited. Jay made the motion to accept the treasurer's report which Brad seconded. The motion passed.

Joyce shared that the Kansas Department for Aging and Disability Services (KDADS) has offered the Coalition an extension of our current contract to run through July 30, 2015 at the same rate of reimbursement. Jay made the motion to accept the extension which Brad seconded. The motion passed. The Board expressed gratitude to KDADS for continued funding. Christy indicated this would be the last year the contract could be extended without a RFP process.

Four resumes have been received for the open executive director position. The job was posted on bulletin boards at colleges across Kansas, Workforce.com, K-CAP Facebook page, and the KSHC website. It was felt in order to get a better response an ad would be purchased on both CareerBuilders.com and Social Service.com. Brad made a motion to approve up to \$500 for this purpose. Jay seconded the motion which was approved. Jay will also work on updating the Coalition's twitter account and post it there as well.

Melena briefly summarized her written coordinator's report.

Annual Summit – One scholarship application has been received to date from a person who will be a presenter at the Summit. Her agency is unable to support her attendance. After discussion Joyce made the motion to cover two nights of lodging and the registration fee. It was seconded by Brad and approved. Little Government Relations (LGR) has approached the Coalition about being a sponsor of the event. It was recommended they pay for the Tuesday night networking reception at Blue Skye. Melena will follow up with the company.

Volunteers are still needed for the poverty simulation. Twenty to thirty are preferred. Mid-CAP has 3 people who can help. Brad is also available. A minimum of 20 participants are needed in

order to conduct the simulation. Melena will keep track of registration and let the sponsor know if we need to cancel.

Each Board member was asked to bring a door prize if possible. The Salina Planning Committee has been very successful in securing these as well.

The April Board meeting will be held at the Summit combined with the Annual Membership meeting. Joyce will get the materials ready for those who need continuing education units (CEU's).

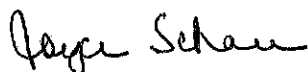
Brad reported that no nominations have been received to date for the Marion Nichol Life of Caring Award. He encouraged members to nominate deserving individuals.

Continuum of Care – Projects are likely to leave funds on the table in FY2012 due to the late execution of contracts. Many agencies were not able to spend funds without being able to secure immediate reimbursement. It is feared there will be a delay again this year. Christy feels a CoC retreat is needed to discuss policies and goals for the next year. One change that has been requested is that project score sheets be shared with the agencies who apply. Ranking by category was also recommended. The CoC Committee is also looking at the structure of the BoS CoC, in particular the way the regions have been divided. It is felt there may need to be more regions with smaller geographic areas. Time is the issue for regional coordinators, not reimbursement for expenses. Joyce shared we may need help from the regional coordinators to fill in missing information for the Point-in-Time count.

Board Retreat – Melena led the group in a discussion of the board, its strengths and areas for improvement. New board members are needed. Areas of need were outlined including law, workforce development, corrections, youth, accounting, etc. with the board brainstorming on potential persons to fill these gaps. The Board meetings will continue to move throughout the state although additional telephone equipment may be needed to ensure that all persons can be heard by persons on the phone. The schedule for the remainder of 2014 was finalized and will be sent out to the Board. Also requested was a copy of the current board orientation manual which needs to be updated, the conflict of interest policy, the board interest form, and 2013 and 2014 board attendance records. The Board will work on identifying potential board member for election at the April Annual Membership Meeting. A full facilitated board retreat will be held after the new board is in place.

The meeting adjourned at 3:00 p.m.

Respectfully submitted by,



Joyce Schau, for  
Secretary, Jill Wheeler